

PROFESSIONAL TEACHING STANDARDS BOARD (PTSB)  
REGULAR BOARD MEETING (RETREAT)  
GAME AND FISH, ELK ROOM – CHEYENNE  
JUNE 18-19, 2018

**CALL TO ORDER – 12:30 P.M.**

Present: Board: Shawn Peck, Jennifer Schultze, Liesl Sisson, Jason Wheeler, Dan Mayer, Leslie Rush, Ray Reutzel, Aaron Jensen, Tracy Ragland, John Lyttle, and Janice Marshall; Staff: Nish Goicolea, Ashley Graham, and Trisha Wright; Attorney General's Office: Mackenzie Williams; Guests: Carbon County School District #1: Mike Hamel, and Educational Testing Service: Nicholas Bellack

**ADOPTION OF AGENDA**

Moved by **John Lyttle** and seconded by **Janice Marshall** to approve the agenda as presented. Motion carried.

**ADOPTION OF MINUTES**

Moved by **Aaron Jensen** and seconded by **Leslie Rush** to adopt the Board Meeting minutes from May 16, 2018 and May 21, 2018 as presented. Motion carried.

**LICENSE RATIFICATION**

Moved by **Liesl Sisson** and seconded by **Shawn Peck** for the Board to ratify all licenses listed in the Google Doc link provided for the Board's review. Motion carried.

**BOARD MEMBER PROFESSIONAL DEVELOPMENT DISCUSSION**

The Board discussed professional development opportunities for Board Members. It was discussed that Board members serve on a volunteer basis and donate a significant amount of their time to meetings as well as trainings for the Board, all of which is directly relevant to education and the Board's work. It was also discussed to consider any committee work that all Wyoming educators are involved in that helps to improve Wyoming's education community for all licensed educators. The Board discussed a cap to these type of professional development hours and tasked the Board Office with bringing different options for the Board to consider at the October Board meeting.

**MICRO-CREDENTIALING**

PTSB wants to be proactive and to evaluate how micro-credentialing could benefit the Wyoming education community. The staff has begun researching what micro-credentialing is, how it is being utilized by other states, as well as networking with other agencies and states to evaluate the fit and relevance of micro-credentialing to PTSB. PTSB's research and networking throughout the current micro-credentialing community has revealed a lot of great professional development (PD) opportunities, but a major focus needs to be put on creating a glossary and other foundational framework for this new PD avenue.

**DOCKET #2017-007**

Moved by **Shawn Peck** and seconded by **Janice Marshall** to approve the Settlement Agreement, Stipulation and Order for Voluntary Surrender of the Standard Educator License of the licensee in Docket #2017-007. Jason Wheeler and Liesl Sisson abstained from voting. Motion carried.

**DOCKET #2018-004**

At the pre-hearing conference on Friday, June 15, 2018 the licensee in Docket# 2018-004 requested a continuance of this contested case hearing. This request was granted by the hearing officer. Therefore, the contested case hearing will be scheduled for a later date.

## RULES

Nish Goicolea discussed the Board's directive from the last Board meeting to revamp the previous general science rules that were in place prior to the No Child Left Behind Act. The staff worked with the general science committee to curate the proposed Rules as seen in the Board packet for the Board's consideration.

Moved by **Dan Mayer** and seconded by **Jason Wheeler** to begin the rules promulgation process for Chapter 4 PTSB Rules and Regulations related to topics as presented in attachment 9. Motion carried.

Nick Bellack with Education Testing Service (ETS) discussed General Science: Content Knowledge (5435) as this test can be utilized for the Demonstration of Competency route for Wyoming educators to obtain the General Science endorsement.

Moved by **Leslie Rush** and seconded by **Dan Mayer** to pursue a review committee for the General Science Praxis test to provide the Board with a recommended cut score. Motion carried.

## DISCIPLINE DISCUSSION

The staff is working on cleaning up the rules as well as addressing the code of conduct and revamping other in-house items. Further details on the staff's goals will be discussed during Ashley's breakout session tomorrow. "The ProEthica program is an online professional development program designed to help educators balance caring for students with maintaining proper professional distance. By having teachers and school leaders think through ethical dilemmas and situations in advance, the ProEthica program helps prepare them to make decisions that minimize risk and protect students" (ETS ProEthica, 2018).

## DIRECTOR'S REPORT

- **Staff Update** – The staff is settling into their new office space and is excited to showcase all of the hard work they have accomplished over the past year to the Board members at the breakout sessions.
- **Temporary Hardship Committee Update/Rural Waivers** – The committee is going to be reformed to discuss the temporary hardship and rural waivers as well as review steps that PTSB is taking in its Rules and Regulations to address areas of need.
- **Applications & Workshops** – Application and workshop numbers are up from last year but are more consistent with previous years. It is expected that this year's numbers will continue to increase.
- **Budget** – There were no significant changes to the budget. The exception request for PTSB's new system has allowed PTSB to continue working with its new vendor inLumon.
- **Scanning**- As of today, PTSB has around 6,000 files left to scan with a firm completion date of August 31, 2018.
- **Educator Credentialing System** – Nish demoed the new system through inLumon for the Board members and guests.
- **PESBA** – Nish reported on her meeting with the Professional Educator Standards Board Association at the NASDTEC Annual Conference.

**SCHEDULE FUTURE BOARD MEETINGS**

Moved by **Dan Mayer** and seconded by **Janice Marshall** to schedule its next regular Board Meeting for Monday, October 8, 2018 in Casper. Motion carried.

**EXECUTIVE SESSION**

Moved by **Shawn Peck** and seconded by **Liesl Sisson** to go into Executive Session for personal reasons at 3:45 p.m. Motion carried.

**ADJOURN**

The meeting adjourned at 4:50 p.m.